



Driver-Instructions for Roadfreight

PLEASE OBSERVE BY ALL MEANS!

What to observe before you start the journey:

- Check the vehicle and the cargo upon the start of the journey and after every stop.
- Make a note of important phone numbers and contact information in advance, i.e. the police, industry associations, German consulates.

What to observe during the journey:

- Only park your vehicle and leave it unattended as rarely and shortly as possible even if it is locked.
- Do not park your vehicle unattended overnight, over the weekend or on public holidays.
- If there are two drivers, one driver should stay with the vehicle.
- Only park on guarded parking areas, especially in areas with a high risk of theft.
- Do not take along hitchhikers and do not allow anybody to sound you out about the cargo, route, destination or similar things! The police has repeatedly experienced that cargo and routes are "spied out" in a professional manner. Theft is subsequently performed very selectively.
- Therefore, do not take the same routes all the time, do not always eat in the same restaurants and do not always park at the same site of the parking area.
- If you are attacked, keep calm by all means and do not provoke the perpetrators.

What to observe during delivery:

• Check whether the recipient is entitled to obtain the goods! Be careful if third parties assert that they have been commissioned by the recipient with the acceptance of the cargo or if the goods are to be delivered to a different location. In such cases, you need to contact your customer (employer) or a contact partner at the consignee you personally know.

What to observe at any time:

- Lock your truck at any time and always activate the anti-theft systems. You are required to do so even if you only stop for a "very short break", i.e. because you need to get papers from your office, get out of the truck to ask for the way, or make a short break. A truck can be stolen within minutes.
- Under no circumstances should you leave the vehicle documents, driver's licence, waybill, freight lists or customs documents in the driving cab.
- If you become the victim of a criminal act, you need to report the offence immediately at the next police station and
 inform your employer or customer by phone without delay. Call the police even if you notice suspicious perceptions
 which may indicate that a theft is planned or prepared.

Driver-Instructions EN - Version 1.0 - Stand 03-2017 verantwortlich: QM, Claim, Risk + Insurance

Seite 1 / 1